

**Approved 10/21/2015**  
**WATERSMEET TOWNSHIP BOARD OF TRUSTEED**  
**SPECIAL MEETING**  
**SEPTEMBER 17, 2015 10:00AM**  
**WATERSMEET TOWNSHIP OFFICES**  
[www.watersmeet.us](http://www.watersmeet.us)

A special meeting of the Watersmeet Township Board was called to order by Supervisor Rogers. Members in attendance: Mike Rogers, Rich Henriksen, Bill Neumann, Paul Kemppainen (late due to phone call) and Sandy Mansfield. Frank Kuchevar also joined the group.

A motion to approve the agenda as presented was offered by Bill Neumann with support from Rich Henriksen. Motion carried.

**PURPOSE OF MEETING:** A phone conference with Karin Cooper from UPEA Engineers and Architects was held in the conference room. The layout of the new Community Center was discussed with some minor changes to take place. It was decided that more space was needed for storage of tables and chairs and election equipment. This adjustment will be made and sent to us for approval. The board will have until the end of October to get office layout plans to UPEA for the engineers so that outlets etc. can be incorporated into the plans. Signage on the building will also be changed: The south elevation will have "Watersmeet Township Administration" and the east elevation will have "Watersmeet Community Center". Flooring was also discussed and it was decided that we will go with commercial carpet squares versus rubber tile. This will help with acoustics and will be easier and cheaper to maintain. Warranties were also discussed and those will be presented by the contractors.

A motion to adjourn the meeting was offered by Bill Neumann with support from Paul Kemppainen. Motion carried.

Meeting adjourned at 10:50am

Respectfully Submitted,

Sandy Mansfield, Clerk  
Watersmeet Township