



Eagle River Farmers' Market

Guidelines for Crafters

Policies and Guidelines Revised February 2018

The **Crafters** side of the Eagle River Farmers' Market is a venture of the Eagle River Main Street Program. Our mission is to serve the community of Eagle River by sponsoring a Crafts Market in conjunction with our Farmers' Market. By screening we can ensure a successful, high quality and enjoyable market that will benefit our vendors, farmers' market, customers and our downtown district. We welcome you as a crafter/artist to participate and hope to see you there often.

Market Organization: The promotions committee of the Eagle River Main Street Program is responsible for the operation of the Eagle River Farmers' Market and reserves the right to refuse the sale of any item not in compliance with our rules and guidelines listed below.

Sellers: Sellers are approved to participate by the market committee through an application process. Work must be the exhibitors own original design and execution. All work must be handmade. **We do not allow any resale items.**

Market Committee: The market committee and it's volunteers oversee the routine operation of the Farmers/Crafts market and have the authority to enforce all policies and guidelines.

Market Hours:

Wednesdays May 2, - October 10, 2018 8:30 am -1:00 pm (24 markets)

Vendors must arrive, be set up and ready to sell at 8:30 am and must remain open until 1:00 pm. However, vendors may choose to stay later as long as the site is vacated by 3:00pm.

Sundays: June 3, - October 6, 2018 11:00 am -3:00 pm (18 markets)

Vendors must arrive and be set up by 11:00 am and stay till 3:00 pm. The site needs to be vacated by 4:00pm.

Rules and Regulations:

Vendors must be 18 years old.

All work must be original art or handcrafted items created and sold by the seller.

No re-selling of items unless this items has been re-created or up-purposed by the artist/crafter.

No flea market items will be allowed for sale.

Items must be on your application and pre-approved.

Limited spaces are available, therefore applications of "like items" will be set to a minimum to offer a greater variety of vendors.

Photos should be submitted with your application if possible.

Other product not discussed above must be approved by the market committee.

Occupants of vendors' areas must keep their area clean of all types of refuse and will be responsible for cleaning up the area each day and taking their refuse with them.

Each vendor is responsible for his/her own money, cash box and sales receipts.

Vendor Guidelines: For a fee of \$10.00 per week vendors will be able to rent a 10x10 stall.

Season prices are available as follows and must be purchased by April 25, 2018. Seasonal fees save you 32%.

Days	Markets		Season	Single Market
Wednesday	24	8:30 a.m. – 1 p.m.	\$165	\$10
Sunday	18	11 a.m. – 3 p.m.	\$125	\$10
Both	42		*\$165	

No more than two (2) stalls will be allowed per vendor. 20Amp, 120V AC power will be available for an additional \$2.00 per week. All vendor possessions must be kept within the rented confines. Stalls are not transferable. Vendors must furnish their own table and chairs, or use the back of their vehicles. If the Market closes for the day or any part thereof due to inclement weather, no refunds will be issued.

Vendors will be given the same stall each week if possible, but no stalls can be guaranteed. Adjustments may have to be made per the number of vendors present each week. Vendors signed up for the entire season will be given priority.

Vendors wishing to be added to a specific weekly Market are asked to notify the Market Manager at least 48 hours in advance by email or text. All applicants may not be accepted into the market due to limited space or like products. If you are not approved, you may ask for an appeal with our Promotions Committee to further investigate.

Market Conduct:

* Treat everyone in a respectful and courteous manner. An Eagle River Farmers’ Market Code of Conduct will be handed out for signatures and kept on file.

**As a courtesy to other vendors and customers, smoking will only be allowed at the road behind the Market only (Michigan Street). No smoking is allowed in any other area. This policy will be strictly enforced.

*** If there are any questions or concerns regarding other vendors or customers, please come to the market committee to inquire and not the said customer or vendor. It is the market committees responsibility to enforce these guidelines.

The Market Committee will handle any problems related to the administration of these rules. The Board of Directors of the Eagle River Main Street Program, whose decision shall be binding on all parties, will make final decisions.

LIABILITY:

All vendors and customers are responsible for their own personal and product liability. The EAGLE RIVER REVITALIZATION PROGRAM,(also known as Eagle River Main Street Program), the EAGLE RIVER FARMERS' MARKET, the MARKET COMMITTEE, the CITY OF EAGLE RIVER, and VOLUNTEER HELPERS assume no liability for injuries resulting from the use of the Market or the products sold there. Vendors will maintain their stalls in a safe condition and will indemnify and hold harmless the EAGLE RIVER REVITALIZATION PROGRAM, the EAGLE RIVER FARMERS' MARKET, the MARKET COMMITTEE, the CITY OF EAGLE RIVER, and VOLUNTEER HELPERS from injuries or damages, or claims of injuries or damages, sustained by any person in the vendors stall.

The Market Committee reserves the rights to amend, change, delete or add to these Policies and Guidelines as required.

Martha Geiseman, Executive Director
Eagle River Main Street Program
525 E. Maple Street, P.O. Box 2302
Eagle River, WI 54521 Phone: (715) 477-0645
Email: errp@nnex.net Website: eaglerivermainstreet.org

